

**CONFIDENTIAL**

REGULATION

[Redacted]

Intelligence Activities

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Briefing and Debriefing of US Government Officials

Revisions: (1) CIA Regulation [Redacted] 22 April 1954  
(2) CIA Regulation [Redacted] 23 May 1953

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1. General

a. This regulation prescribes Agency policy, responsibilities, and procedures for briefing and debriefing US Government Officials. It is not concerned with exploitation of or contacts with non-government individuals as governed by DCID 7/1 and CIA Regulation No. [Redacted]

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b. The Director has established the position of CIA Briefing and Debriefing Officer in the Office of the DCI to obtain the maximum benefit for intelligence from those government officials whose activities provide them with a potential for usefulness to the Agency.

2. Responsibilities

a. The CIA Briefing and Debriefing Officer is responsible for:

- (1) Selecting US Government Officials for briefing or debriefing on intelligence or operational matters on the basis of their ability to assist the Agency in advancing its mission.
- (2) Planning and conducting the briefings and debriefings of selected US Government Officials to conform with their capabilities and the Agency's needs.
- (3) Directing the briefings of all outgoing US Government Officials whose duties abroad require knowledge of Agency organization or activities.
- (4) Conducting the debriefings of returning US Government Officials.
- (5) Coordinating the interests of all components of the Agency in the officials to be briefed or debriefed.
- (6) Drawing on appropriate components for substantive or operational experts to supply the competence required by the nature of the briefings or debriefings.
- (7) Preparing or having prepared written reports of the results of debriefings for appropriate dissemination.

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(3) Keeping himself fully informed at all times on the intelligence and operational needs of all components of the Agency.

b. Office of Central Reference is responsible for:

(1) Informing the CIA Briefing and Debriefing Officer of the US Government Officials who travel or are to be stationed abroad.

(2) Providing the CIA Briefing and Debriefing Officer with liaison service with US Government departments and agencies.

c. Operating Officials will be responsible for providing the CIA Briefing and Debriefing Officer, at his request, their most competent available substantive or operational personnel to participate in briefings and debriefings.

### 3. ~~PROCEDURES~~

a. The CIA Briefing and Debriefing Officer will select US Government Officials to be briefed or debriefed based on (1) their potential as determined from a review of background, specialty, and area knowledge, (2) the Agency's needs, and (3) the relationship between the official and the Agency. Complete information will be provided or obtained by OCR to enable the CIA Briefing and Debriefing Officer to make such selection.

b. The CIA Briefing and Debriefing Officer will plan the briefing or debriefing so that the maximum benefits to the Agency will be derived. He will determine the extent of the briefing or debriefing, the subjects to be discussed, and who will be in attendance. He will make all arrangements for time and place and transportation or any other facilities which may be required. He will obtain appropriate security clearances and will establish the level of security classification for the meeting.

c. The CIA Briefing and Debriefing Officer will be responsive to the interests of all components of the Agency and will coordinate these interests with respect to each briefing or debriefing. He will draw from all elements of the Agency whatever specialists may be required to provide the necessary substantive or operational competence. He will also be responsive to the interests of the members of the IAS and will coordinate all briefings and debriefings with them, as appropriate, to avoid unnecessary duplication of effort, utilizing the liaison facilities of OCR for this purpose.

d. The CIA Briefing and Debriefing Officer will produce, or will have produced, such intelligence information reports which may result from debriefings, using the facilities of either Contact Division, CG, or VI/DFP. These reports will receive appropriate dissemination.

e. The orientation and indoctrination of US Government Officials, including service attaches, whose official duties require close relationship with the Agency, will be directed by the CIA Briefing and Debriefing Officer. He will develop a program that will provide a thorough briefing in all aspects of Agency activities within the limits of sound security practices.

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The Briefing and Debriefing Officer will keep accurate records of all actions taken and will detail an account of the actions taken with respect to all Government Officials who have been briefed or debriefed. He will ensure that all officials who have been given substantive or operational briefing prior to departure for overseas activities are also debriefed as appropriate on their return.

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